

**BOARD OF EDUCATION  
525 SUNSET RIDGE ROAD  
NORTHFIELD, ILLINOIS 60093  
REGULAR BOARD OF EDUCATION MEETING  
May 12, 2020  
7:00 p.m.**

**MINUTES**

**ROLL CALL: (7:30 p.m.)**

Mr. Spaan called the meeting to order at 7:30 p.m. and upon roll call, the following were present:

Present: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson, Mr. Welch

Absent: None

Also Present: Dr. Stange, Mr. Beerheide, Dr. Greene, Dr. Sukenik, Mrs. Styczen, Ms. Dunham, Mr. Dreher, Ms. Gray, Mr. Thiel, Mrs. Johnston, Mrs. Widdes, Mrs. Brown, Mrs. Pick

**CONSENT AGENDA:**

After removal of the Board Policy 250, Mr. Welch moved to approved the consent agenda and Mrs. Perterson second the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch, Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**COMMUNICATIONS:**

Dr. Stange shared that District 29 has been recognized as a “Project Lead The Way Distinguished District” for providing broad access to transformative learning opportunities for students through its PLTW programs. We are one of only 24 districts across the US, and 7 in IL, to receive this honor. Dr. Stange congratulated Computer Science teacher Mrs. Kim Albright for this incredible achievement. He also shared a very creatively written thank you note from District 29 teachers and staff to the Board for their gifts during Teacher Appreciation Week.

**OLD BUSINESS**

No issues were discussed.

**NEW BUSINESS:**

**5.1 Audience Comments**

There were no audience comments.

**5.2 Board Open Discussion**

There was no open discussion.

**REPORTS:**

**6.1 Finance/Facilities Committee**

**6.1a Discussion and Possible Approval: Contract for Landscaping Services**

The Board discussed the past challenges to keeping Sunset Ridge's fields healthy over the summer. In approving the new contract for landscaping services with Millieu, we are assured that these challenges will be better addressed, which include more aeration because of compacted dirt caused by construction, better weeding services, and more aggressive reseeded. The addition of a booster pump on our sprinkler in order to increase water pressure will also improve our watering system. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVE

**6.1b Discussion and Possible Approval: Contract for Multifunction Copier Lease**

Mr. Beerheide presented an overview of the proposed contract for multifunction copiers in the District. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**6.1c Discussion and Possible Approval: Contract for Transportation Services**

After a brief discussion regarding the process for conducting background check on school bus drivers, the Board agreed to hold off on the approval of the 3-year contract for transportation services by Olsen until contract details regarding fingerprint background checks could be better defined.

**6.1d Next Meeting: July 14, 2020 at 6:00 p.m.**

**6.2 Education Committee**

Mrs. Peterson reported that principals Dr. Mary Frances Greene and Dr. Ivy Sukenik both gave a thorough review of the District's curriculum and instructional progress this past year as it pertains to the Strategic Plan goals, identifying our successes, opportunities for growth, and plans for the future. An update on eLearning was also given, with an eye to how we can better position ourselves for success in the fall should we still be implementing remote learning.

**The next meeting was proposed to be held on July 7, 2020 at 6:00 p.m.**

**6.3 Policy Committee**

The Board had a first reading of Board Policies sections 300 (General School Administration) and 800 (School-Community Relations).

**The next meeting is May 22, 2020, at 9:00 a.m.**

**6.4 External Relations**

**6.4a IASB**

There was no report.

**6.4b PTO**

There was no report.

**6.4c NSSED**

Mr. Hayes reported that they are working on an encompassing guide for their remote learning plans, contract negotiations continue, and the presentation and potential approval of the completed financial model will be in June. Dr. Stange thanked Mr. Hayes and Director of Student Services Ms. Emily Dunham for their work on NSSED's Finance Committee that always kept District 29's interests at the forefront.

**6.4d Northfield Park District**

Mr. Welch reported that we are in discussions with the Park District regarding the use of District 29 facilities for summer camps and/or daycare programs, considering the health and safety of attending children and directives from health officials.

**7.3e Village of Northfield**

Mrs. Nancy Detlefsen reported that Northfield leadership communicates to residents weekly regarding COVID-19. They also plan to erect a banner downtown congratulating all of Northfield's graduates.

**6.3f Foundation Fund**

There was no report.

**6.4 Administrative Reports**

**6.4a FOIA Requests**

Dr. Stange that there was one FOIA requests this month seeking information on our custodial contracts.

**6.4b Enrollment Update**

Dr. Stange reported that next year's Kindergarten class is currently at 52 registered, but could possibly go as high as 61.

**6.4c Staffing Update**

Dr. Stange reported that the District is currently advertising for a Advanced Learning Teacher.

**6.4d Update: Technology Security Practices**

Network Manager and Data Security Specialist Mr. Brian Thiel joined her in providing a report on our data security practices, which included preventing intrusions, analyzing and mitigating possible intrusions, and the tech audit update. We continue to support students and teachers with repairs and troubleshooting advice. School registration for next year is starting, and the tech

department has developed office hours for teachers needing any technology tutorials.

**6.4d Update: School Reports**

Dr. Greene reported that May 26<sup>th</sup> is reserved for students to come pick up anything they left at school. We are creating both a 3<sup>rd</sup> grade graduation video and an end-of-year video, and have tentative plans to deliver each 3<sup>rd</sup> grader's portfolio to their door in celebration of their accomplishments. In regards to eLearning, average attendance is around 90%, and teachers are experimenting with the Zoom environments for future discussions, games, and enrichment activities.

Dr. Sukenik reported that the students are coming to school during assigned time slots to pick up their belongings and it seems to be going well. Administration is working closely with the graduation committee to plan a drive-in style graduation ceremony. Plans include assigned parking spaces, student speeches, and U Dawg U provided afterwards, and perhaps even a parade! Additionally, district parent Robert Mazur is developing a video. As an update in eLearning, attendance has gradually gone down, as has work completion. Teachers are working to meet kids where they are academically and emotionally, and be understanding of each individual situation.

Ms. Dunham reported that student Services staff continue to engage in live check-ins, recorded instruction, and meet IEP deadlines, and feel as if they are getting into a groove.

**CLOSED SESSION:** At 9:59 p.m. it was moved by Mrs. Detlefsen and seconded by Mr. Welch that the Board enter into closed session to discuss the closed session minutes April 14, 2020 Board meetings; to consider information regarding employment, compensation, discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students; and to discuss potential litigation.

The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight,  
Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**RESUMPTION OF OPEN MEETING:**

Upon resumption of the open meeting at 11:35 p.m., the following recommendations were made:

**10.1 Approval: Closed Session Minutes – April 14, 2020**

Mrs. Peterson moved to approve the minutes as presented. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**10.2 Approval: Destruction of the Verbatim Record**

Mrs. Peterson moved to approve the request as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**10.3 Approval: Maternity Leave Request (K. Johnson)**

Ms. Alpert Knight moved to approve the request as presented. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**10.4 Approval: Employment of Carly Cphen**

Mr. Subeck moved to approve the request as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**10.5 Approval: Employment of Carly Cphen**

Mr. Subeck moved to approve the request as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson  
Absent: None  
Nay: None

THE MOTION WAS APPROVED

**10.6 Approval: Employment of Kathleen Downs**

Mrs. Detlefsen moved to approve the request as presented. Mr. Welch seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson  
Absent: None  
Nay: None

THE MOTION WAS APPROVED

**10.7 Approval: Voluntary Transfer**

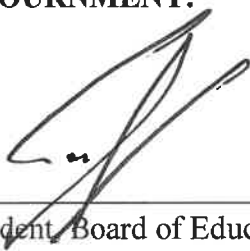
Mrs. Alpert Knight moved to approve the request as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson  
Absent: None  
Nay: None

THE MOTION WAS APPROVED

**ADJOURNMENT:**

It was moved by Mr. Subeck seconded by Mr. Spaan to adjourn the meeting at 11:39 p.m. All were in favor.



\_\_\_\_\_  
President, Board of Education



\_\_\_\_\_  
Secretary, Board of Education

Approved 9 June, 2020

---